



Community Organizer

Location: Homer, Alaska

Schedule: Part-time, flexible (some evenings/weekends required)

Reports to: Clean Water Lead

Compensation: \$25/hr, 20 hours per week; benefits include paid sick leave & employee retirement match

Ideal Start Date: 11/1/2025

Summary of Position

Cook Inletkeeper is a community-based 501(c)(3) organization formed in 1995 to protect the Cook Inlet watershed and the life it sustains. We are seeking a motivated and community-oriented Community Organizer to support local climate action, volunteer engagement, and outreach programming on the Lower Kenai Peninsula.

This position will play a central role in advancing Homer Drawdown, a community-led initiative that identifies and implements local climate solutions, and will also coordinate Inletkeeper's annual Electronics Recycling events across multiple communities. The ideal candidate is highly organized, personable, and passionate about connecting people to meaningful action for clean water and climate justice.

The Community Organizer will collaborate closely with Inletkeeper's staff, the Homer Drawdown Steering Committee, and local partners to strengthen community engagement and build lasting volunteer leadership. This position requires physical stamina and the ability to lift up to 50 lbs.

Work Environment

This position coordinates community programming primarily from Inletkeeper's Homer office, located within the Kachemak Bay Conservation Center. It offers a flexible part-time schedule, with regular evening and weekend hours required for events and volunteer activities. Occasional travel to nearby communities (Nanwalek, Port Graham, Seldovia, Soldotna, and others) will be required.

Primary Duties and Responsibilities

- Engage with existing Cook Inletkeeper members and build new relationships to strengthen our organizational presence and participation on the Lower Kenai Peninsula.
- Work closely with Inletkeeper's Co-Executive Directors, Clean Water Lead, Homer Drawdown Steering Committee, and partners to organize Homer Drawdown climate solution events and coordinate annual Electronics Recycling events.
- Coordinate the day-to-day operations of Homer Drawdown community-based climate initiatives, including volunteer engagement, event logistics, data management, and communications.
- Build and maintain a strong volunteer structure that fosters leadership development and supports the long-term success of Homer Drawdown.

- Support outreach and communications, including writing email updates, coordinating meetings, and collaborating with the Communications Director on website, social media, and media outreach related to Homer Drawdown and Electronics Recycling.
- Plan and manage logistics for electronics recycling events across the region, including volunteer coordination, transportation, and community outreach.
- Occasionally travel with staff to rural partner communities to assist with event preparation, including palletizing and staging materials for haul-out.
- Participate in organization-wide events and contribute to general administrative and program support as needed.
- Take on additional responsibilities as the role and programs evolve.

Qualifications

- Strong verbal, written, and interpersonal communication skills.
- Proven ability to build relationships across diverse perspectives and backgrounds.
- Experience in event planning and volunteer management.
- Comfort with digital tools such as Google Workspace, Zoom, spreadsheets, and project management software.
- Ability to manage multiple projects and deadlines independently and collaboratively.
- Positive attitude and adaptability in a challenging political environment.
- Ability to facilitate group conversations and navigate differing opinions constructively.
- Experience working with racially, culturally, and economically diverse communities.
- Patience and skill in supporting community members with a range of tech abilities.
- Commitment to maintaining confidentiality and professionalism.
- Motivation to advance social and environmental justice.

Values-Based Qualifications

The successful candidate will share and uphold our guiding principles:

- [The Jemez Principles for Democratic Organizing](#)
- [The Just Transition Framework](#)

Cook Inletkeeper is committed to building a diverse and inclusive workplace. We strongly encourage applications from individuals who identify as LGBTQIA+, BIPOC, bi-racial, or members of other marginalized communities.

How to Apply

Please send a cover letter, resume, and two community references to the Hiring Committee at keeper@inletkeeper.org with "Community Organizer" in the subject line. You will receive an email confirming receipt of your application. No phone calls, please.